

# Neophodna dokumentacija za otvaranje platnog računa – AD, DOO, OD, JP, DP, društvo za osiguranje, komanditno društvo

## *Necessary documentation for payment account opening - Joint-Stock Company, Limited Liability Company, Partnership, Public Company, Socially-Owned Company, insurance companies, limited partnership*

**Zahtev za otvaranje platnog računa (obrazac Banke) - 1 primerak**  
***Payment Account Opening Application (Bank's form) - 1 copy, original***

**Izjava klijenta koji je preduzetnik, mikro, malo ili srednje pravno lice o prijemu brošure o osiguranju depozita - 2 primerka, original**  
**\*Klijentu uručiti brošuru Agencije za osiguranje depozita**

***Statement of the client who is an entrepreneur, micro, small or medium enterprise on the receipt of the brochure on deposit insurance***  
***- 2 copies, original***

***\*The client should be handed the brochure of Deposit Insurance Agency***

**Rešenje o upisu u privredne registre za novoosnovano pravno lice / Izvod iz Agencije za privredne registre preuzima se sa sajta APR-a (www.apr.gov.rs) - 1 primerak**

***Decision on the Registration in Business Registers for newly established legal entity / Excerpt from Serbian Business Registers Agency which is downloaded from SBRA website(www.apr.gov.rs) - 1 copy***

**Izvod iz nadležnog registra osnivača pravnih lica:**

**Domaća pravna lica** – vršiče se preuzimanje sa sajta Agencije za privredne registre (www.apr.gov.rs)

**Strana pravna lica** - fotokopija overena „VERNO ORIGINALU“ i original/overena fotokopija kod nadležnog organa na uvid kao i prevod na srpski jezik kod sudskog tumača ne stariji od 6 meseci (ako izvod nije na engleskom jeziku)

***Excerpt from the competent register of the founders of legal entities:***

***Domestic legal entities*** - should be downloaded from Serbian Business Registers Agency website (www.apr.gov.rs)

***Foreign legal entities*** - copy and original/copy certified at the competent authority for inspection as well as the translation to Serbian certified by a court interpreter, not older than 6 months (if the excerpt is not in English)

**OP obrazac zastupnika** - 1 primerak, fotokopija overena pečatom „VERNO ORIGINALU“ i original na uvid. OP nije neophodan ukoliko klijent svu dokumentaciju potpisuje pred radnikom Banke

***Authorized Signature For m of the Representative*** - 1 copy, certified by "AUTHENTICATED COPY" and original for inspection.

*This Form is not required if client signs documentation in front of bank officer.*

**Lična karta ili pasoš** – zastupnika ili prokuriste - fotokopija overena „VERNO ORIGINALU“, original na uvid

***ID or passport*** – authorized person or procurator – copy and original presented

**Lična karta ili pasoš** – osnivača fizičkih lica, lica sa kartona deponovanih potpisa i korisnike platnih karica - fotokopija overena „VERNO ORIGINALU“, original na uvid

***ID or passport*** – authorized person, person from specimen of signatures and user of - copy and original presented

**Ugovor o otvaranju i vođenju dinarskog platnog računa (obrazac Banke) – 2 primerka, original**

***RSD payment Account Opening and Maintenance Agreement (Bank's form) – 2 copies, original***

**Ugovor o otvaranju i vođenju deviznog platnog računa (obrazac Banke) – 2 primerka, original**

***FX payment Account Opening and Maintenance Agreement (Bank's form) – 2 copies, original***

**Karton deponovanih potpisa KOMBINOVANI za dinarski i za devizni platni račun (obrazac Banke) - 2 primerka, original**

***Specimen Signatures COMBINED for RSD and FX payment accounts (Bank's form) - 2 copies, original***

**Karton deponovanih potpisa za dinarski račun (obrazac Banke) - 2 primerka, original**

***Specimen Signatures for RSD account (Bank's form) - 2 copies, original***

**Karton deponovanih potpisa za devizni račun (obrazac Banke) - 2 primerka, original**

***Specimen Signatures for FX account (Bank's form) - 2 copies, original***

Za opunomoćeno lice:

**Lična karta ili pasoš** - fotokopija overena „VERNO ORIGINALU“, original na uvid  
**ID or passport** - copy and original presented

**Pismeno ovlašćenje** – original ili overena fotokopija dokumenta u sudu/opštini gde se overava

\*Napomena: 1. **Punomoć data advokatu ne mora biti overena u sudu ili opštini**

2. U ovlašćenju precizirati namenu: otvaranje i/ili izmene i/ili zatvaranje platnog računa i/ili raspolaganje sredstvima na platnom računu i/ili preuzimanje izvoda

**Authorization in writing** - original or certified copy of the document at the court/municipality where it can be certified

\*Note: 1. authorization provided to the attorney does not have to be certified at a court or municipality

2. The purpose should be stated in the authorization: opening and/or changes and/or closing of payment accounts and/or disposal of funds at the payment account and/or takeover of the excerpt

**OP obrazac punomoćnika** - 1 primerak, fotokopija overena pečatom „VERNO ORIGINALU“ i original na uvid. OP nije neophodan ukoliko klijent svu dokumentaciju potpisuje pred radnikom Banke

**Authorized Signature Form of the Proxy Holder** - 1 copy, certified by "AUTHENTICATED COPY" and original for inspection.

*This Form is not required if client signs documentation in front of bank officer.*