

Ghid de completare a Formularului necesar pentru recuperarea impozitului pe dividende distribuite de Erste Group Bank AG

I. Informatii importante

1. In cazul in care doriti demararea operatiunii de recuperare impozit e necesar sa trimiteti o **solicitare** de la adresa de email mentionata in Contractul de prestari servicii financiare la adresa de email TaxReclaim@bcr.ro pentru obtinerea datelor necesare completarii punctelor **H. 4. Requested repayment (total of all individual amounts in €)** si **K. 7. Calculation of the repayment claim** conform machetei de mai jos. **Sumele din tabelul de mai jos nu se vor rotunji cand se va completa formularul.**

Solicitarea se va trimite doar de la adresa de email mentionata in Contractul de prestari servicii financiare. Termenul de raspuns la solicitarea dumneavoastra este de **5 zile lucratoare**.

Denumire camp in formular de recuperare impozit	Date de completat
<i>H. 4. Requested repayment (total of all individual amounts in €)</i>	
<i>K. 7. Calculation of the repayment claim</i>	
• Number of shares	
• Account number	
• Date of acquisition	
• Date of inflow	
• Date of the Annual General Meeting	
• Record Day	
• Gross amount of the earnings (in €)	
• Withheld capital returns tax (in €)	
• Repayment amount (in €)	

2. Se va completa cate **1 set de formulare pentru fiecare eveniment corporativ [incasare dividend]** in care s-au incasat dividende si se doreste recuperarea impozitului, respectiv **mai 2021, decembrie 2021, mai 2022, mai 2023, mai 2024, mai 2025**.
3. Dupa tiparire **Nu marcati formularele** cu nici o culoare, nu faceti adnotari/corecturi/stersaturi
4. Calendarul de primire/verificare/trimitere a formularelor este:

Perioada primire formulare	Perioada verificare/trimitere formulare
01.12.2025-30.12.2025	01.01.2026-31.01.2026
01.01.2026-31.01.2026	01.02.2026-28.02.2026
01.02.2026-29.02.2026	01.03.2026-31.03.2026
01.03.2026-31.03.2026	01.04.2026-30.04.2026
01.04.2026-30.04.2026	01.05.2026-31.05.2026
01.05.2026-31.05.2026	01.06.2026-30.06.2026
01.06.2026-30.06.2026	01.07.2026-31.07.2026
01.07.2026-31.07.2026	01.08.2026-31.08.2026
01.08.2026-31.08.2026	01.09.2026-30.09.2026
01.09.2026-30.09.2026	01.10.2026-31.10.2026
01.10.2026-31.10.2026	01.11.2026-30.11.2026
01.11.2026-30.11.2026	01.12.2026-31.12.2026

5. In cazul in care, in urma verificarilor, se va constata ca **formularul este gresit [nu sunt completate conform ghid, codul QR nu este vizibil in intregime, numarul formularului nu este acelasi pe toate paginile continute]** veti fi informat si va fi necesar sa reluati procesul descris in instructiunile de completare.
6. Pentru usurinta completarii datelor, va rugam sa consultati si Formularul in limba romana pentru a intelege corect datele cerute la fiecare punct.
7. Dupa acceptarea formularului de catre Austrian Tax Authority Viena veti primi de la aceasta institutie, prin posta la adresa completata in formularul de recuperare impozit, o **instiintare** care contine un **COD alocat** pentru dumneavoastra pe care il veti putea folosi la solicitarile viitoare de recuperare impozit.
8. In cazul in care formularele nu sunt acceptate de catre **Austrian Tax Authority Viena**, aceasta institutie va trimite o notificare la adresa postala pe care ati completat-o in formularele de recuperare impozit si nu catre **BCR**.
9. Va rugam sa ne informati despre orice corespondenta pe care o veti primi din partea Austrian Tax Authority Viena.
10. La momentul receptionarii sumelor de la Austrian Tax Authority Viena veti primi o notificarea pe email din partea BCR, sumele vor fi inregistrate in contul de tranzactionare. Daca doriti transferul lor in contul curent deschis la BCR va rugam sa trimiteti o solicitare de la adresa de email mentionata in Contractul de prestari servicii financiare catre doc.pietedecapital@bcr.ro

II. Instructiuni privind completarea Formularelor pentru recuperare impozit

A. Se acceseaza urmatorul link:

https://service.bmf.gv.at/service/anwend/formulare/show_det.asp?Typ=SD&STyp=&MidVal=36314&s=D

B. Se alege versiunea in limba engleza pentru completare:

• DIAG-Englisch (Web-Formular)

C. Se insereaza anul pentru care se doreste recuperarea [2021] sau [2022] sau [2023] sau [2024] sau [2025] si categoria clientului [Natural persons].

D. **General data** se alege ca in imagine

The screenshot shows a form titled "General data" with three input fields:

- "in the year *": A dropdown menu with "2023" selected and an information icon (i).
- "Applicant *": A dropdown menu with "Natural persons" selected and an information icon (i).
- "legal basis *": A dropdown menu with the text "pursuant to sec. 240 para. 4 of the Federal Fiscal Code (BAO) in conjunction with the Austrian double tax conventions" selected and an information icon (i).

- E. **1. Information about the person of the applicant** se vor completa campurile marcate cu !

Se va insera CODUL primit de la Austrian Tax Authority Viena: [ATA.....] doar in cazul in care ati primit acest cod printr-o notificare de la Austrian Tax Authority Viena.

1. Information about the person of the applicant

Withholding tax no of the Austrian tax authority	<input type="text"/>		
Last name *	<input type="text" value="Numele dvs"/>	Academic degree	<input type="text"/>
First name(s) *	<input type="text" value="Prenumele dvs"/>	Date of birth (DD.MM.YYYY) *	<input type="text"/>
Tax No in the state of residence or equivalent identification No	<input type="text"/>		
Address (Street) *	<input type="text" value="Adresa - doar numele strazii"/>	House No *	<input type="text" value="doar nr."/>
Entrance / Floor	<input type="text"/>	Door	<input type="text"/>
Postcode *	<input type="text" value="cod postal"/>	City *	<input type="text" value="Oras"/>
Country *	<input type="text" value="Romania"/>		
Telephone number	<input type="text"/>	E-mail address	<input type="text"/>

- F. **2. Information about representative, if applicable** se va completa ca in imagine si se apasa butonul **Forward**

2. Information about representative, if applicable

Last name / Company name	<input type="text" value="Banca Comerciala Romana"/>		
First name(s)	<input type="text"/>	Academic degree	<input type="text"/>
Type of authorisation (please tick as appropriate)	<input type="checkbox"/> Financial authorisation <input type="checkbox"/> Recipient authorisation <input checked="" type="checkbox"/> Power of representation		
Address (Street)	<input type="text" value="Orhideelor"/>	House No	<input type="text" value="15D"/>
Entrance / Floor	<input type="text"/>	Door	<input type="text"/>
Postcode	<input type="text" value="060071"/>	City	<input type="text" value="BUCURESTI"/>
Country	<input type="text" value="Romania"/>		
Telephone number	<input type="text"/>	E-mail address	<input type="text" value="TaxReclaim@bcr.ro"/>

- G. **3. State** se completeaza ca in imagine:

3. State

State of residence at the time of inflow of the earnings *	<input type="text" value="Romania"/>
Citizenship *	<input type="text" value="Romania"/>

- H. **4. Requested repayment (total of all individual amounts in €)**: se insereaza suma comunicata pe email in urma solicitarii dumneavoastra conform machetei de la pct. 1

4. Requested repayment (total of all individual amounts in €)

Repayment amount *

- I. **5. Details for the transfer of the repayment amount (banking information)*** se completeaza ca in imagine si se apasa butonul **Forward**

5. Details for the transfer of the repayment amount (banking information) *

Please provide us with the information needed for the repayment.

Account holder	Numele / prenumele dumneavoastra		
IBAN (International Bank Account Number)	AT62 2010 0404 3307 1800	BIC (Bank Identifier Code)	GIBAATWG
Sort code / Swift		Country code	
Account No			
Name of the financial institution	ERSTE GROUP BANK AG		
Address of the financial institution	Am Belvedere 1 1100 Wien		

- J. **6A. General information** – se completeaza ca in imagine si se apasa butonul **Forward**

6A. General information

1. Did the applicant have a residence in Austria at the time of inflow of the specified dividends? * yes no

If so, provide the address

remaining characters: 150

Is this the principal residence? * yes no

2. Do the specified dividends flow into a permanent establishment in Austria or into an Austrian partnership in which the applicant holds interest? * yes no

3. At the time of inflow of the specified dividends, did the applicant have the right to use the shares from which those dividends originate, and did the applicant collect these yields on his / her own account? * yes no

4. Did any sale, loan or retirement of the shares take place in the year of disbursement of the dividends for which a repayment of capital returns tax is requested? * yes no

5. Has the applicant received the above shares under a contract, option or other arrangement that could require the applicant to resell or otherwise transfer such or equivalent investments? * yes no

6. Does the repayment request concern dividends due to the profit distribution of a publicly traded corporation? * yes no

- K. **7. Calculation of the repayment claim** se vor completa datele ca in imagine iar cele marcate cu **!** se vor completa cu date primite pe email in urma solicitarii dumneavoastra, apoi se apasa butonul **Forward**

7. Calculation of the repayment claim

! Designation (name) of the domestic distributing company * **i**
Entry required

! ISIN (international securities identification number) * **i**
Entry required

! Number of shares * **i**
Entry required

Extent of interest in % (only to be reported if higher than 1%) **i**

! Account No * **i**
Entry required

! Date of acquisition (DD.MM.YYYY) * **i**
Entry required

Date of sale (DD.MM.YYYY) **i**

! Date of inflow (DD.MM.YYYY) * **i**
Entry required

Date of the Annual General Meeting (DD.MM.YYYY) **i**

Record Day (DD.MM.YYYY) **i**

! Gross amount of the earnings (in €) * **i**
Entry required

! Withheld capital returns tax (in €) * **i**
Entry required

! Repayment amount (in €) * **i**
Entry required

Acesta este ultimul pas si se apasa butonul **Send**.

Aplicatia va genera un formular [Formulareingabe.pdf](#) pe care il veti salva si imprima.

ABZ-DIAG-2022-YPsB2uldtEaWppxcx4clBg629

The advance notification was successfully accepted.

Please print the application (Formulareingabe.pdf)

[Formulareingabe.pdf](#)

- L. **8. Residence certificate by the foreign tax administration** este spatiul destinat avizarii din partea ANAF si care va confirma ca dumneavoastra sunteti resident fiscal in Romania. Formularul se va parafa din partea ANAF cu semnatura si stampila. Regasiti pe site si traducerea autorizata a formularului [fara date] pentru a va fi de folos in fata ANAF.
- M. **9. Statement by the applicant / representative** este spatiul in care dumneavoastra veti completa localitatea de resedinta, data [completarii formularului] si veti semna.