

Corporate officer code

Client number



Application Form for Payment Account and Payment Services

Branch

I. Corporate payment account

☐ Initial application for payment account ☐ Application for additional account ☐ Change of account

I kindly request you to open an account in your Bank

Payment account No.

Applicant:

Contact person:

Corporate name:

Address and office:

URN

TIN

Telephone:

Email:

Web:

Method of receipt
daily statements

Changes:

(Please indicate in case the application
refers to a change of the account)

II. Cards

☐ Allowing ☐ Change

Basic card data

MKD account number in Sparkasse Bank

FX account number in Sparkasse Bank

Basic card user

(in Latin, no more than 24 characters)
First emboss line

I kindly request you to issue a Visa business debit card*:

Additional card data

Name

Surname

Date of birth

Place of birth

Personal identification number

ID card or passport number

Valid to

Address from ID card

City

Cell phone number

E-mail

Name and surname on the card

(in Latin script, no more than 24 characters)

Signature of the additional card applicant

Additional card user

Additional card user

Additional card data

Name

Surname

Date of birth

Place of birth

Personal identification number

ID card or passport number

Valid to

Address from ID card

City

Cell phone number

E-mail

Name and surname on the card

(in Latin script, no more than 24 characters)

Signature of the additional card applicant

Additional card user

Additional card user

Please deliver the statements to: ☐ Permanent address ☐ Correspondence address ☐ E-bank ☐ Email

Please find attached the following documents that the Bank will keep for its records:

1. Photocopy of ID card/passport of the additional card users
2. Balance sheets and income statements for two previous years (only when applying for a MasterCard business card)
3. Trial balance for the last quarter of the current year
4. Analytical review by client - specification of groups 12, 22, 25 and 28 of the same date with reference to the trial balance from point 3
5. Giro account turnover for the last 6 months
6. Statement / Consent to check credit exposure (only when applying for a MasterCard business card)
7. Collateral
8. Other documentation

To fill in when picking up the card:

Basic card number:

I received additional card number:

and enveloped PIN code.

Date

Signature

I received additional card number:

and enveloped PIN code.

Date

Signature

Basic card number:

I received additional card number:

and enveloped PIN code.

Date

Signature

I received additional card number:

and enveloped PIN code.

Date

Signature

III. Digital channels

☐ Allowing

☐ Change

☐ Electronic banking

☐ Mobile banking

Privileges:

☐ Info access

☐ Full access

Certificate type:

KIBS: ☐ Verba Sign PKI Token ☐ Verba Sign Pro PKI Token

Certificate validity period:

1 year ☐ 2 years ☐

A. Review of accounts in electronic banking

Account / Batch number	Signature regime: Enter one of the options; 1. Single – Single signature; 2. Double – Double signatures; 3. Group – Group signatures (minimum two, one of who is a mandatory signatory) 4. Mix – Mixed signatures

B. Authorisation by account:

Authorised persons for account review, creation of payment orders with and without the right of signature* through electronic banking for corporate clients have the following level of authorization:

Name/ PIN	Email address**/ Phone number	Account number	Authorisation (***)			Limit (****)	Group (*****)
			INF	Creation of payment orders	Signature		
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

- 1

In case of account with a double signature, there must be at least two "signatories" for that account
- 2

In case of account with group signatures, there must be at least one "mandatory signatory"
- 3

In case of account with mix signatures, signatory groups and limits per account per user must be set

(*) Persons authorized for account review, creation of payment orders with and without the right of signature through electronic banking should submit ID cards for identification.
(**) If a certificate issued by KIBS and/or Makedonski Telekom is used, a valid email address linked to the digital certificate must be filled in.
(***) If the authorised person has the mandate to sign and create orders, "Signature" and "Creation of orders" must be marked.
(****) The limit is defined in the account currency.
(*****) Only group and mixed signatures are filled in. In case of accounts with group and mixed signatures there are: Group 1 and Group 2. The detailed authorisation level by limits is defined in the registration form for electronic banking for corporate clients.

C. Additional information for Mix signatory regime
(To be only completed in case of mix signatures)

Account	Lower limit	Upper limit	Number of signatures of any group	Number of signatures in Group 1	Number of signatures in Group 2

The User or the Authorised Person hereby freely and explicitly represents and agrees that their data, balance, operations and other data relating to the account including their PIN that are considered business secrecy are delivered to the relevant processing centre in the country and abroad for the purpose of fulfilling the tasks of the Bank under the Agreement for the Regulation of Mutual Rights and Obligations for Using the Electronic Banking Service for Corporate Clients.
The entire responsibility or possible damage related to all transactions executed and messages sent by the User through the electronic banking system shall be borne by the User, i.e. the Bank shall debit the User's accounts.

IV. SMS notification

☐ Allowing ☐ Change ☐ Closing
SMS notification language: ☐ Macedonian ☐ English

Account number	Cell phone number	Message sending and receiving period (1)	Inflow	Outflow	Balance	Statement in short format

You can choose to receive one or both types of SMS notifications: per event or periodic SMS notifications.
For periodic notifications there is a choice of daily or weekly receipts in three defined periods at 09:00 am, 12:00 pm and 06:00 pm.

Client's consent

I hereby acknowledge that:

- The data given above are correct and in case of changes (including address data) I shall notify the Bank within 3 working days as of the change. Otherwise, any delivery by the Bank to the Client shall be deemed to have been duly made to the address specified in this Application Form;
- I agree that my personal data presented in this Application Form are registered, processed, updated by the Bank or by hiring a data processor and to transfer the personal data to other countries in accordance with laws and regulations and internal acts of the Bank within the banking operations, as well as to make them available to authorized persons in the Bank or to third parties, in all cases provided for by the Law;
- I am aware of and agree that the data collected and processed by the Bank, which relate to the provision of the service obtained by filling out this Application Form of the Bank, may be transferred to other members of Erste and Steiermärkische Sparkasse Group;
- Before providing my personal data, I was familiar with my rights arising from the Law on the Personal Data Protection provided in the Privacy Policy published on the Bank's website;
- We are informed on the fees and commissions defined in the Bank's Tariffs for the products and services that are part of the requested package and we accept all costs and debts incurred by using the products in the package;
- We are familiar with and I fully accept all rights and obligations arising from the General Terms and Conditions for Electronic Banking of Sparkasse Bank AD Skopje, user instructions and other documents that are an integral part of the General Terms and Conditions;
- We are familiar with and I fully accept all rights and obligations arising from the General Terms and Conditions for Issuing and Using Visa Debit Cards, the Agreement for Issuing and Using MasterCard® credit cards as well as the Bank's Tariffs and we accept all costs and debts incurred with the use of the card;
- We are familiar with and I fully accept all rights and obligations arising from the Agreement for the Use of the SMS Notification Service;
- We agree to receive other types of SMS notifications from the Bank for which no fee is charged;
- I am aware that the data listed above is a business secret according to the Banking Law and other applicable regulations;
- The bank reserves the right to request other client's data for the purposes of the business relationship established;
- The bank reserves the right to terminate the business relationship with the client at any time;
- I am familiar with the requirements for establishing a business relationship with the Bank and I fully accept them.

Place and date

Signature of authorised person and stamp

To be completed by the Bank

Received and checked
Completeness of Application Form by:

Signature of authorised person and stamp

Date: