

## Information on organisational and technical requirements

### for attendance at the extraordinary General Meeting of Erste Group Bank AG, on Thursday, 25 November 2021 at 10:00 am (CET), which will be held as a virtual General Meeting

The extraordinary General Meeting of Erste Group Bank AG on Thursday, 25 November 2021, at 10:00 am (CET), was called on 4 November 2021.

#### General Meeting to be a virtual meeting

To protect shareholders and other participants, the Management Board has decided to apply the current legal regulation for holding a virtual General Meeting.

The General Meeting of Erste Group Bank AG on 25 November 2021 will be held as a 'virtual General Meeting' within the meaning of sec 1 (2) COVID-19 Company Law Act (COVID-19-GesG, Federal Law Gazette I No 16/2020) as last amended and COVID-19 Company Law Ordinance (COVID-19-GesV, Federal Law Gazette II No 140/2020) as last amended.

Therefore, **shareholders will not be able to physically attend** the extraordinary General Meeting of Erste Group Bank AG on 25 November 2021 so as not to put the health of attendees at risk.

The virtual General Meeting will be held at Erste Campus in 1100 Vienna, Am Belvedere 1, in the physical presence of the Supervisory Board Chair, the Management Board Chair and other members of the Management Board, the attesting notary and the four special proxies proposed by the Company.

Holding the General Meeting as a virtual meeting will protect in the best manner possible the interests of both the Company and those of the shareholders.

**We expressly point out that shareholders will not be able to come to the physical venue of the General Meeting in person.**

#### Online broadcast of the General Meeting

The entire virtual General Meeting will be broadcast online so that all the Company's shareholders can follow the proceedings of the meeting online on 25 November 2021 at approx. 10:00 am (CET) at [www.erstegroup.com/hauptversammlung](http://www.erstegroup.com/hauptversammlung).

By streaming the General Meeting online, all the shareholders who wish to do so can follow the proceedings of the General Meeting, the Management Board's comments to the sole agenda item and the answers to shareholders' questions as well as the voting procedure live via this one-way audio and video connection. No registration or log-in will be necessary.

In terms of technology, shareholders will need functional access to the internet and/or a functional internet connection as well as a web-enabled device with an HTML5-capable browser where JavaScript has been enabled and sound and video transmission is supported (for example, a PC plus monitor and speakers, notebook, tablet, smartphone, and the like).

### The rights to vote, to submit motions and to object can only be exercised through special proxies

In accordance with sec 3 (4) COVID-19 Company Law Ordinance (COVID-19-GesV), the actions of submitting a motion, voting and raising an objection at this virtual General Meeting of Erste Group Bank AG on 25 November 2021 can only be exercised through one of the special independent proxies specified below. The costs for these proxies will be carried by the Company.

Every shareholder who is eligible to attend the virtual General Meeting and has provided evidence for this to the Company in acc. with the specifications in the letter of convocation (see item IV. of the letter of convocation) has the right, for the purpose of voting, submitting a motion and raising an objection, to appoint one of the special proxies named below:

- **Dr. Nikolaus Adensamer**  
c/o Wess Kux Kispert & Eckert Rechtsanwalts GmbH, Himmelfortgasse 20/2, 1010 Vienna  
[adensamer.erste@hauptversammlung.at](mailto:adensamer.erste@hauptversammlung.at)
- **or Dr. Michael Knap**  
c/o IVA Interessenverband für Anleger, Feldmühlgasse 22, 1130 Vienna  
[knap.erste@hauptversammlung.at](mailto:knap.erste@hauptversammlung.at)
- **or Dr. Christoph Nauer**  
c/o bpv Hügel Rechtsanwälte GmbH, Enzersdorferstraße 4, 2340 Mödling  
[nauer.erste@hauptversammlung.at](mailto:nauer.erste@hauptversammlung.at)
- **or Mr. Ewald Oberhammer**  
c/o Oberhammer Rechtsanwälte GmbH, Karlsplatz 3/1, 1010 Vienna  
[oberhammer.erste@hauptversammlung.at](mailto:oberhammer.erste@hauptversammlung.at)

To ensure that the meeting runs smoothly, we ask you to use the power of attorney form and the form for revoking the power of attorney provided on the Company website at [www.erstegroup.com/hauptversammlung](http://www.erstegroup.com/hauptversammlung).

For your shareholder identity verification, we ask you to indicate the email address you use to send instructions, resolutions or objections to the proxy or for questions and statements to the Company in the power of attorney form.

It is in your interest that powers of attorney be received by **no later than 24 November 2021, 04:00 pm (CET)** using one of the communication channels specified below:

Powers of attorney for the special proxies can be sent by email using the above-specified address of the person you choose. This manner of communication will ensure that the proxy you have chosen has direct access to the power of attorney.

In addition, the following communication channels and addresses will be available to send the powers of attorney:

- **By post / courier** to Erste Group Bank AG, c/o HV-Veranstaltungsservice GmbH, Köppel 60, 8242 St. Lorenzen/Wechsel
- **By fax** to +43 (0)1 8900 500 1
- According to the fourth sentence of sec 114 (1) Stock Corporation Act (AktG), credit institutions may also send powers of attorney by **SWIFT**:  
GIBAATWGGMS (message type MT598 or MT599; mandatory specification of **ISIN AT0000652011** in the text)

**However, it is not permitted to hand over the power of attorney in person at the venue.**

When issuing a power of attorney for another person, an effective chain of powers of attorney (sub-power of attorney) must ensure that one of the four special proxies is empowered to exercise the rights to vote, to submit motions and to object in the General Meeting itself. It is not possible to empower a person other than one of the four special proxies to exercise these rights in the General Meeting within the meaning of sec 3 (4) COVID-19 Company Law Ordinance (COVID-19-GesV). However, it is possible to empower additional persons to exercise further rights, especially the right to information and the right to speak.

The above provisions relating to the granting of the power of attorney are applicable by analogy to the revocation of the power of attorney. Should the power of attorney be revoked after 24 November 2021, 4:00 pm (CET), we recommend sending the letter of revocation by email to the proxy in question or by fax, as timely receipt cannot otherwise be guaranteed.

### **Instructions to the special proxies**

The special proxies will exercise the rights to vote, to submit motions or to object only as instructed. If no instructions have been given for a proposed resolution that is put up for a vote, the proxy will abstain from voting. Furthermore, when instructions on how to vote on proposed resolutions are unclear (instruction to vote both FOR and AGAINST one and the same resolution, for example), the proxy will also abstain from voting.

Shareholders are requested to include their instructions for the proxy they have chosen in the appropriate section of the power of attorney form, which will become available online on 4 November 2021 on the Company's website at [www.erstegroup.com/hauptversammlung](http://www.erstegroup.com/hauptversammlung). Together with the power of attorney form, a form for instructions will be available on the Company's website at [www.erstegroup.com/hauptversammlung](http://www.erstegroup.com/hauptversammlung). Kindly send your instructions by email to the above-specified address of the proxy you have chosen. This manner of communication will ensure that the proxy you have chosen has direct access to the instructions.

The instructions can be issued either along with the power of attorney or at a later point in time. Instructions on how to exercise the rights to vote, to submit motions and to object may be issued prior to or during the General Meeting until such point in time as specified by the Chair. Until such point in time, shareholders will have the option of amending instructions or issuing further instructions.

As proxies will not be able to guarantee that they can be reached by phone at all times during the General Meeting on account of the sheer number of people possibly attempting to contact them at the same time, electronic mails sent to your proxy's above-specified email address should be used as the only means of communication.

Each email must specify the shareholder's identity (shareholder's name/company, date of birth/company register number) and completion of the declaration must be clearly indicated by reproducing the signature or otherwise, for example by adding the name/company name (sec 13 [2] Stock Corporation Act [AktG]). To ensure that the proxies are able to verify the identity and confirm concordance with the deposit certificate, kindly also indicate your securities account number in the email in this case.

It is pointed out that the virtual General Meeting may have to be briefly interrupted in order to securely process any incoming instructions from shareholders to the special proxies received in the course of the General Meeting.

## Shareholders' right to information and make statements in acc. with sec 118 Stock Corporation Act (AktG)

To the extent necessary for the proper assessment of an agenda item, every shareholder will be granted disclosure of Company affairs at the General Meeting.

The right to information and the right to deliver statements must be exercised exclusively via electronic mail by sending an email specifically to the email address [fragen.erste@hauptversammlung.at](mailto:fragen.erste@hauptversammlung.at), which has been specially created for this purpose. Please use the question form, which will be available on the Company's website at [www.erstegroup.com/hauptversammlung](http://www.erstegroup.com/hauptversammlung) on 4 November 2021 and add the completed and signed form to the email as attachment.

Should you decide to send your questions and statement without using the question form, the shareholder's identity must be specified (shareholder's name/company, date of birth/company register number) and completion of the declaration must be clearly indicated by reproducing the signature or otherwise, for example by adding the name/company name (sec 13 [2] Stock Corporation Act [AktG]). To ensure that the Company is able to verify the identity and confirm concordance with the deposit certificate, kindly also indicate your securities account number in the email in this case.

When a proxy wishes to exercise the right to information and/or right to deliver a statement, he or she must provide proof of having obtained a power of attorney in writing. Please note that special proxies cannot be empowered to exercise right to information and/or to deliver a statement.

Shareholders are requested to submit their questions prior to the General Meeting in written form by email to the address [fragen.erste@hauptversammlung.at](mailto:fragen.erste@hauptversammlung.at), ensuring that the Company receives such email by no later than Tuesday, 23 November 2021. This will allow the Management Board to prepare as carefully as possible and to answer the questions you ask as quickly as possible.

Shareholders will also have the possibility to transmit their questions and oral statements to the Company electronically while the General Meeting is ongoing; these must be submitted exclusively in writing by email sent directly to the Company's email address [fragen.erste@hauptversammlung.at](mailto:fragen.erste@hauptversammlung.at). Please note that the Chair may set time limits for this during the General Meeting.

Any questions received by the Company will be read out and answered in the General Meeting in accordance with sec 118 Stock Corporation Act (AktG).

### Convocation

Furthermore, reference is made to the provisions set forth in the letter of convocation dated 4 November 2021, especially the requirement to provide the deposit certificate in a timely manner for the purpose of exercising shareholder rights in the virtual General Meeting on 25 November 2021.

The Management Board