

PARKALOT

SHARED PARKING CONDITIONS

Preamble

In order to improve the parking conditions for its employees, the employer is implementing the Shared Parking System. The purpose of this document is to determine conditions under which the Employer offers this benefit.

The Employer may change the Terms of Use at any time. The current version of the document can be found at: <https://www.erstedigital.com/en/other/shared-parking/>

Definitions:

- User means an Employer's Employee who uses Shared Parking.
- Employer means Erste Digital GmbH, o.z. Slovakia based in Bratislava at Tomasikova 64.
- Administrator means the system and persons associated with the management of the Parking lot.
- Supplier is Parkalot.io, headquartered in Krakow at al. 29. November 180, who provides, operates and maintains Application for Parking space Reservation.
- Application is a web-based interface for managing Parking Spaces and is available at egitint.parkalot.io.
- Shared Parking is a model of sharing Parking spaces by Users who make their reservations in a predetermined Application under the conditions defined in this document.
- Parking lot/Garage is a set of Employer's Parking spaces in Lakeside Park, some of which are used for Shared Parking.
- Parking space is a space in the Garage marked with a horizontal sign, which also includes the number of the specific space and marked with a white sign with the words "Reservé EGIT INT". Shared parking includes only specific Parking spaces listed in the Application.
- Terms of Use is this document that summarizes the rules for using Shared Parking.

Basic Conditions of Shared Parking:

1. The User is obliged to act accordingly with the Terms of Use of Shared Parking defined in this document.
2. The User can reserve a free Parking space. The Employer does not guarantee that the capacity of free Parking spaces will be sufficient to meet the demand of all Users every day.
3. The User is authorized to enter the Garage with the vehicle only if he/she has reserved a Parking space in the Application.
4. The User must park only in the Parking space that he/she has reserved with the Application.
5. If the Parking place the User has reserved in the application is occupied by someone else, the User is obliged to report this fact immediately to the responsible Facility Manager (contact in annex no. 2) or via the "Report an incident" function in the Application.
6. Parking fee is charged according to the price list, which is annex no. 1. to the Terms of Use.
7. The User has the right to use the Parking Space at the time specified in successful reservation of the Parking Space in Application. Reservation of the place is always valid for the whole calendar day (00: 00-23: 59).
8. It is forbidden to leave a car in the Parking lot after working hours during the night or at the weekend; this does not apply in case of agreement with Facility Management department for a specific reason, such as a business trip.

9. The User can reserve a Parking space only for one working day at teach time, at most one week in advance. The number of reservations per week may be limited by the Employer at any time, depending on the demand.
10. The User is obliged to cancel the reservation of the Parking place no later than 07:30 of the given day.
11. Failure to use a reserved Parking space is charged as a day of parking.
12. Users are also prohibited from reserving a Parking space for someone else, using their Parking space for visitors, or lending their parking card to anyone else.
13. User is obliged to accept that the Shared Parking System is not guaranteed, may be out of service, or may have a malfunction, as a result of which the User may not reach the Parking lot. If for this reason the User does not use the reserved Parking space, the User will not be charged. User is obliged to report any such situation to the Facility Manager.
14. Employer processes the User's personal data (name, email, personal number, telephone number, brand, type, color and license plate of the car/cars) for the purpose of providing this service and further entrusted the Supplier with the processing of personal data.
15. User uses Shared Parking voluntarily and at his own risk, accepting that the Employer is not liable for any damage to User's property or health when using Shared Parking.

Manual for Parking space reservation:

- User can reserve a Parking space in the Application by logging in to egitint.parkalot.io after entering the login data received in the registration email
- On the initial screen after logging in, the current day and the next working days are displayed, which are color-coded as follows:
 - Green = Free Parking spaces are available on this day and User can book one. By clicking on the "Reserve" button, the User will be assigned a random Parking space from the set of available Parking spaces. By clicking on the "Details" button, all the Parking Spaces will be displayed, and the User can choose which of the available Parking Spaces to book.
 - Black = no free parking spaces available on this day. By clicking on the "Waitlist" button and then "Join the waitlist", the User can join the waiting list for the Parking space. In the event that a Parking space is vacant, the application will randomly allocate a free space to one of the Users waiting in the "Waitlist".
 - Blue = the user has reserved a Parking space for this day, and the number of the reserved Parking space is also displayed.

Entrance to the Parking lot:

- When entering the Parking lot, User is obliged to use the assigned entrance card.
- User is also obliged to use the same card when leaving the car park.
- The parking system used by the Administrator captures both entries and exists of all entry cards, so if the User does not use his/her card at the entry/exit, the system will not subsequently let it out or in.
- If the parking system is malfunctioning and the ramp is not in use, the User must show his/her card to the appropriate officer. If the system is working again when leaving the Car Park, the User is obliged to leave the car park using the exit to Vajnorska Street, where he/she will be released from the Car Park by officer.
- Any failure and circumvention of this rule should be reported to the Facility Manager (for example in the event of a barrier in a parking lot).

Penalties for non-compliance with these Terms and Conditions:

- If the User fails to comply with any condition arising from the Terms of Use, especially if he/she enters the Garage and parks there without having previously reserved a Parking Space, or parks in a different location than he/she has booked or does not use his/her reserved space and does not cancel the reservation:
 - First time will be warned about the violation of rules.
 - After second breaking of rules, he/she will be blocked from the reservation system through the Application for a period of one calendar month from the date of finding out
 - Third time will result in exclusion from Shared parking and will be banned from both the Application and the access to Garage itself. Regaining of access will not be possible.

Before using Shared Parking, the User is obliged to take the following steps in the exact order:

1. Complete the [registration form](#) as instructed.
2. Familiarize with the Terms of Use.
3. Collect a card for access to the Garage at the Facility Management Department (Users will be informed about the establishment of the card).

Annex 1 - Price List

- Daily parking for 1 calendar day at 00:00-23:59 is charged by 0€ until 31.12.2021.
- As of 1.1.2022, the price list may be modified and Users would be informed in advance.

Annex 2 - Contact details

- Facility Manager - Stanislav Klacansky
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 - Email: stanislav.klacansky@erstegroup.com